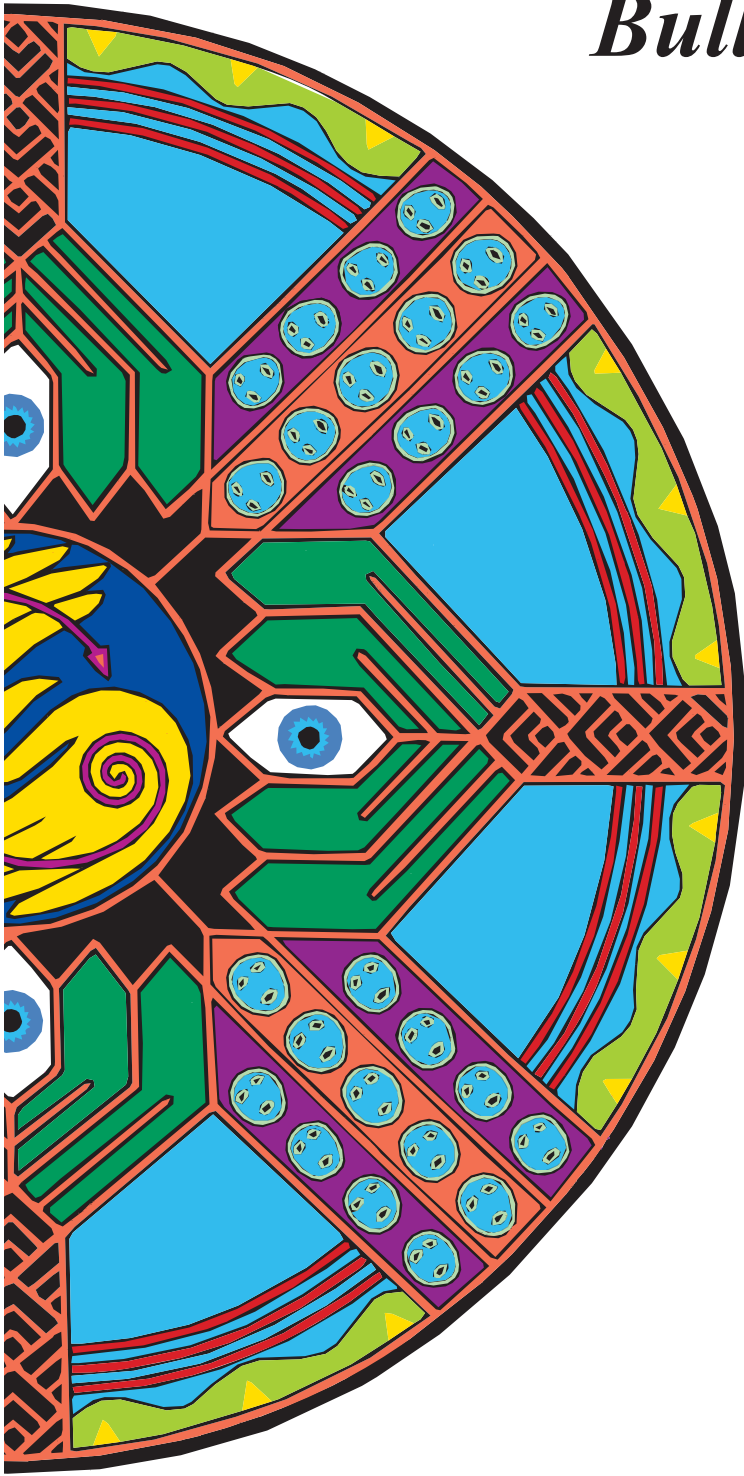


# Support for the Production of the *Earth Negotiations Bulletin* during 2011



**IISD**

International Institute for Sustainable Development  
161 Portage Ave. East, 6th floor  
Winnipeg, MB, Canada



## EXECUTIVE SUMMARY

The International Institute for Sustainable Development (IISD) is seeking funding to support the writing and publishing of the *Earth Negotiations Bulletin (ENB)*, a reporting service for environment and development negotiations, at approximately 30 meetings during 2011. The *Earth Negotiations Bulletin* provides real-time information to decision makers and promotes transparency in multilateral policymaking using the latest information technologies. The production of the *ENB* is supported by contributions from governments, United Nations agencies and private organizations. The total budget for the production of the *Earth Negotiations Bulletin* in 2011 will be US\$2,242,950 .



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## BACKGROUND INFORMATION

### *A Brief History of the Earth Negotiations Bulletin*

The *Earth Negotiations Bulletin* is a balanced, timely and independent reporting service that provides daily information in print and electronic formats from multilateral negotiations on environment and development issues. It is published by the International Institute for Sustainable Development (IISD), a charitable, non-profit organization based in Winnipeg, Manitoba, Canada. The offices of the *Earth Negotiations Bulletin* are based in New York City, close to the United Nations.

The *Bulletin* is a one-page, two-sided "desktop" publication that is distributed each day to participants at selected UN negotiations related to environment and development. In addition to the hard-copy version, the *Earth Negotiations Bulletin* is available in electronic format on our website and through our listserves. At the conclusion of each meeting, the *Earth Negotiations Bulletin* Team writes and edits a 10,000-18,000-word summary and analysis of the meeting, which is circulated in electronic format. This distribution format enables it to reach a wide range of people interested in environment and development negotiations. Many UN delegates, non-governmental organizations (NGOs) and UN staff who track environment and sustainable development policy consider the *Earth Negotiations Bulletin* to be essential reading. The *Bulletin* has received high praise from diplomats, UN staff, government officials, NGOs, the business community, media and the academic community for its objective and comprehensive presentation of the facts.

In the 18 years that IISD has published the *Earth Negotiations Bulletin*, electronic mail and the World Wide Web have changed the way that information is gathered and exchanged. During this period, the *Earth Negotiations Bulletin* staff has developed several derivative electronic products, using the information gathered in the production of the *ENB*. These new forms of computer-mediated communications have expanded the readership of the *Earth Negotiations Bulletin* to an estimated 75,000 people worldwide.

### *IISD Reporting Services' Products*

IISD Reporting Services (IISD RS) is a division of the International Institute for Sustainable Development. IISD RS was established in 1997 to include the growing number of hard copy and electronic (on-line) products created by the staff of the *Earth Negotiations Bulletin*. These products include:

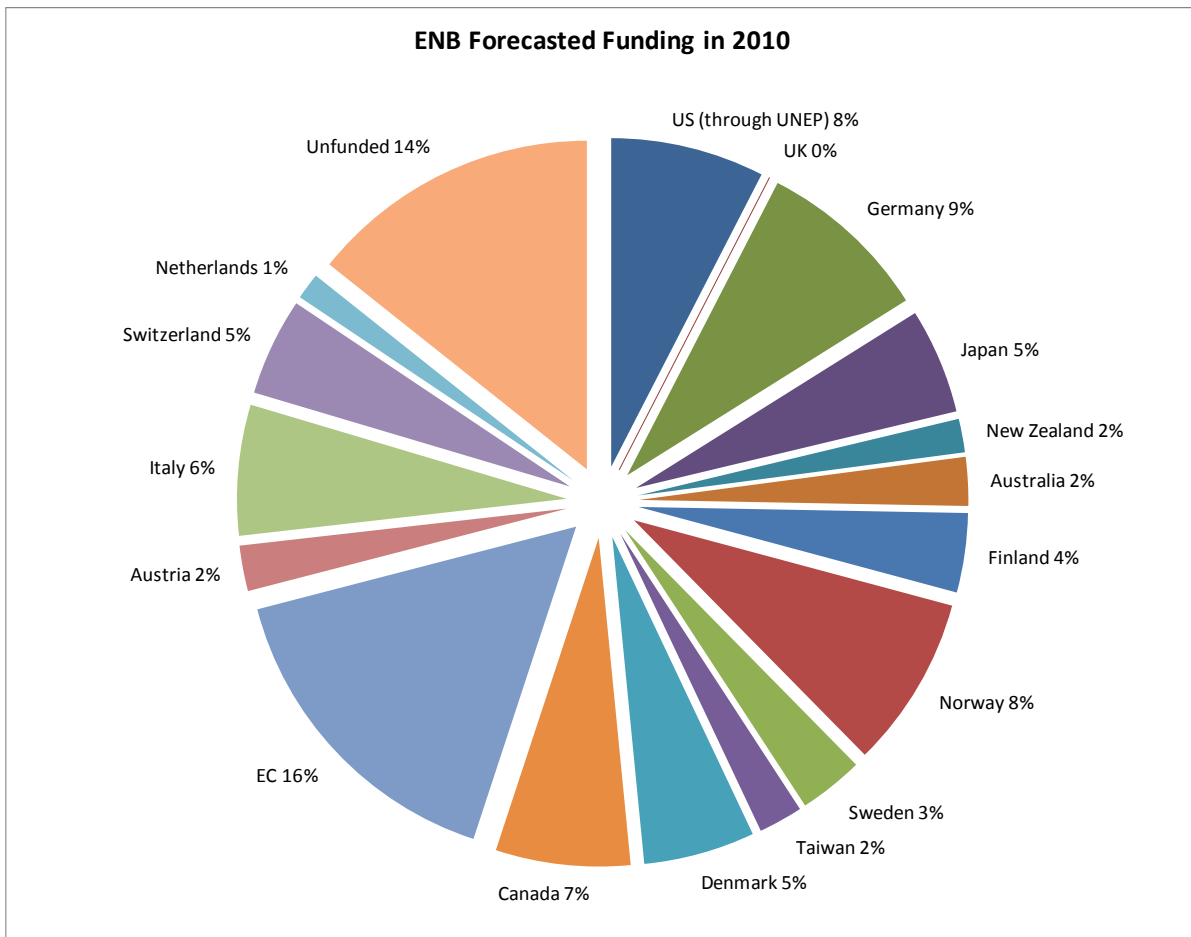
- **The *Earth Negotiations Bulletin*** : our flagship product, reporting from United Nations meetings since 1992
- **The *Linkages World Wide Web site***: located at <http://www.iisd.ca> containing all of the information gathered by the *ENB* Team
- ***Linkages Update***: a fortnightly publication with news on changes to the *Linkages* web site
- **"*Your Meeting*" *Bulletin***: our conference and meeting reporting service available to clients who wish to hire IISD Reporting Services to provide *ENB*-like reporting from their event;
- ***ENB On the Side***: A companion product to the *Earth Negotiations Bulletin* that reports on side events held at large MEA events, such as conferences of the parties to MEA agreements;
- ***MEA Bulletin***: published in cooperation and with specific funding from the United Nations Environment Programme's Division for Environmental Law and Conventions (DEL/C). This is a fortnightly publication with articles on the activities of the various Multilateral Environmental Agreement secretariats, parties and civil society actors involved in the negotiation and implementation of the MEAs
- ***Climate Policy & Practice***: In 2008, in cooperation with the United Nations Secretary-General's Chief Executives Board Secretariat, IISD Reporting Services began tracking international activities on climate change in a knowledge management project, with initial funding from UK DfID and sustaining funding from the Government of Switzerland.

This project is a searchable knowledgebase that helps in the coordination of international activities and can be found at <http://www.climate-1.org>

- **SIDS Policy & Practice:** An integrated knowledgebase and newsletter (with iCalendar feed) providing information on the activities on the sustainable development of small island developing states. SIDS Policy & Practice stores and categorizes short, IISD-produced summaries of the activities of UN bodies and intergovernmental organizations and processes related to SIDS. It also features an automatically updating iCal calendar with listings of key SIDS-related meetings, which can be integrated into Outlook, Lotus Notes and Google calendars.
- **Biodiversity Policy & Practice:** An integrated knowledgebase and newsletter (with iCalendar feed) providing information on the activities of international organizations on the preservation of biological diversity. Biodiversity Policy & Practice stores and categorizes short, IISD-produced summaries of the activities of UN bodies and intergovernmental organizations and processes related to biological diversity. It also features an automatically updating iCal calendar with listings of key SIDS-related meetings, which can be integrated into Outlook, Lotus Notes and Google calendars.

### Funders in 2010

The *Earth Negotiations Bulletin* is supported entirely by contributions from readers and their organizations.



In 2010, these contributors included:

#### *Government Ministries and Agencies*

- **Canada's International Development Agency (CIDA) – Sustaining Donor**

- 
- **The United States Department of State's Bureau of Oceans and International Environmental and Scientific Affairs and the United States Agency for International Development – Sustaining Donor**
  - **The European Community (DG-ENV) – Sustaining Donor**
  - **Denmark's Ministry of Foreign Affairs – Sustaining Donor**
  - **Germany's Ministry for Development Cooperation (BMZ) through GTZ and the German Ministry of Nature Management, Forests and Nuclear Safety (BMU) – Sustaining Donor**
  - **Italian Ministry for the Environment and Territory General Directorate for Nature Protection – Sustaining Donor**
  - Switzerland's Agency for Environment, Forests and Landscape
  - Sweden's Ministry of Foreign Affairs and Ministry of Environment
  - The Norwegian Ministry of Foreign Affairs and NORAD
  - The Government of Australia
  - Finland's Ministry of Environment and Ministry of Foreign Affairs
  - Japan's Ministry of Environment (through the Institute for Global Environmental Strategies - IGES) and Ministry of Economy, Trade and Industry (through the Global Industrial and Social Progress Research Institute – GISPRI)
  - The Government of New Zealand
  - Conservation Division, Forestry Bureau, Council of Agriculture, Taiwan (through S.W.A.N. International)

#### *Intergovernmental Organizations and Specialized Agencies of the United Nations*

- The United Nations Environment Programme (UNEP)

#### *Private Foundations, Industry and Non-Governmental Organizations*

- International Institute for Sustainable Development (IISD)

(Note: In 2010, this listing does not include contributions towards the incremental costs of translating the *Earth Negotiations Bulletin* into additional languages but only funding for the fundamental costs of producing the *ENB* in English.)

#### *Year 2011 ENB Team Members*

- Soledad Aguilar LL.M (Argentina)
- Tomiola Akale (Nigeria)
- Stephanie Aktipis, Ph.D. (USA)
- Karen Alvarenga de Oliveira, Ph.D. (Brazil)
- Asheline Appleton, LL.M. (Kenya)
- Melanie Ashton (Australia)
- Graeme Auld, Ph.D. (Canada)
- Paula Barrios, Ph.D. (Colombia)
- Nienke Beintema (Netherlands)
- Dan Birchall (USA)
- Alice Bisiaux LL.M. (France) -- Content Editor for *Climate-L.org*
- Robynne Boyd (South Africa)
- Douglas Bushey (USA)
- Suzanne Carter (South Africa)
- Pamela Chasek, Ph.D. (USA) – Executive Editor – Founder
- Qian Cheng (China)
- Claudio Chiarolla, Ph.D. (Italy)
- Alexandra Conliffe (Canada)
- Alexis Conrad (Canada)
- Jennifer Covert (USA) – Program Officer
- Deborah Davenport, Ph.D. (USA)
- Francis Dejon (Canada)
- Daniela Diz (Brazil)

- 
- Peter Doran Ph.D. (Ireland)
  - Susan Edwards (USA)
  - Angeles Estrada (Argentina)
  - Socorro Estrada - (Argentina)
  - Renata Foltran (Brazil)
  - Bo-Alex Fredvik (Brazil/Canada)
  - Claudia Friedrich (Germany)
  - Mongi Gadhoom (Tunisia)
  - Sandra Gagnon (Canada)
  - Eréndira García (Mexico)
  - Johannes Gnann (Germany)
  - Tasha Goldberg (USA)
  - Vicky Goodall (Canada) – Project Accountant
  - Leonie Gordon (UK)
  - Langston James Goree VI "Kimo" (USA) – Director, IISD RS - Founder
  - Maria Gutiérrez, Ph.D. (Mexico)
  - Reem Hajjar (Lebanon/Canada)
  - Kate Harris (Canada)
  - Cherelle Jackson (Samoa)
  - Sikina Jinnah Ph.D. (USA)
  - Twig Johnson Ph.D. (USA)
  - Stefan Jungcurt Ph.D. (Germany)
  - Hal Kane (USA)
  - Resson Kantai (Kenya)
  - Tallash Kantai (Kenya)
  - Pia Kohler Ph.D. (Switzerland)
  - Hélène Kom (Senegal)
  - Khemaros “Pui” Kuhasantisuk (Thailand)
  - Kati Kulovesi, LL.M., Ph.D. (Finland)
  - Faye Leone (USA) – Editor
  - Aaron Leopold (USA)
  - Kate Louw (South Africa)
  - Suzi Malan (South Africa)
  - Jonathan Manley (South Africa)
  - William McPherson, Ph.D. (USA)
  - Leila Mead (USA)
  - Alice Miller (UK)
  - Chad Monfreda (USA)
  - Marie-Annick Moreau (Canada)
  - Elisa Morgera, Ph.D. (Italy)
  - Aki Mori (Japan)
  - Miquel Muñoz, Ph.D. (Spain)
  - Wangu Mwangi (Kenya)
  - Laurel Neme, Ph.D. (USA)
  - Kate Neville (Canada)
  - Diego Noguera (Colombia) – Digital Manager
  - Dorothy Wanja Nyingi (Kenya)
  - Olivia Pasini (Italy/Switzerland/UK)
  - Delia Paul (Malaysia)
  - Eugenia Recio (Argentina/Spain)
  - Keith Ripley (USA)
  - Anne Roemer-Mahler (UK)
  - Tanya Rosen (Italy/Yugoslavia/USA)
  - Laura Russo (Italy)
  - Renata Rubian (Brazil)
  - Nicole Schabus (Austria)

- 
- Maja Schmidt-Thomé (Germany) – Operations Officer
  - Mark Schulman (USA)
  - Anna Schulz, LL.M. (USA)
  - Natacha Schvartz (Argentina)
  - Ari Daniel Shapiro (USA)
  - Sabrina Shaw, Ph.D. (Canada)
  - Holly Shrumm (Canada)
  - Matthew Sommerville, Ph.D. (USA)
  - Chris Spence (New Zealand) – Deputy Director IISD RS
  - Markus Staas (Germany)
  - Jessica Templeton (USA/UK)
  - Elsa Tsioumani, LL.M. (Greece)
  - James Van Alstine (USA)
  - Cecilia Vaverka (Sweden)
  - Andrey Vavilov Ph.D. (Russian Federation)
  - Brad Vincelette (Canada)
  - Ingrid Visseren-Hamakers, Ph.D. (The Netherlands)
  - Lynn Wagner Ph.D. (USA) – Editor of *Linkages Update* and *MEA Bulletin*
  - Hugh Wilkins LL.M. (Canada)
  - Liz Willetts (USA)
  - Nancy Williams (USA)
  - Simon Wolf (Germany)
  - Peter Wood, Ph.D. (Canada)
  - Kunbao Xia (China)
  - Yulia Yamineva, Ph.D. (Russia)

### *The Earth Negotiations Bulletin by Volume*

- **Volume 1:** Fourth Session of the United Nations Conference on Environment and Development Preparatory Committee
- **Volume 2:** United Nations Conference on Environment and Development (UNCED)
- **Volume 3:** 48<sup>th</sup> Session of the United Nations General Assembly – UNCED Follow-Up
- **Volume 4:** Intergovernmental Negotiating Committee to Elaborate a Convention to Combat Desertification (INCD)
- **Volume 5:** United Nations Commission on Sustainable Development (CSD)
- **Volume 6:** International Conference on Population and Development (ICPD)
- **Volume 7:** UN Conference on Straddling Fish Stocks and Highly Migratory Fish Stocks
- **Volume 8:** Global Conference on the Sustainable Development of Small Island Developing States
- **Volume 9:** Biological Diversity
- **Volume 10:** World Summit for Social Development (WSSD)
- **Volume 11:** United Nations Conference on Human Settlements (HABITAT II)
- **Volume 12:** Framework Convention on Climate Change
- **Volume 13:** Forest Policy
- **Volume 14:** Fourth World Conference on Women
- **Volume 15:** Chemical Management
- **Volume 16:** UNEP Governing Council
- **Volume 17:** Convention on Wetlands (Ramsar)
- **Volume 18:** Convention on Migratory Species
- **Volume 19:** Montreal Protocol
- **Volume 20:** Basel Convention
- **Volume 21:** Convention on International Trade in Endangered Species – CITES
- **Volume 22:** World Summit on Sustainable Development
- **Volume 23:** Financing for Development
- **Volume 24:** International Tropical Timber Council (ITTC)
- **Volume 25:** United Nations Open-ended Informal Consultative Process on Oceans and the Law of the Sea
- **Volume 26:** Disaster Reduction

- **Volume 27:** United Nations Conference on Sustainable Development
- **Volume 28:** UNEP Mercury Programme

## *Recent project activities 1996-2010*

### ***Earth Negotiations Bulletin Coverage***

From 1996 through 2009, the *Earth Negotiations Bulletin* covered more than 485 meetings, including:

- All sessions of the Preparatory Committee for the World Summit on Sustainable Development, the World Summit on Sustainable Development and all five regional preparatory meetings;
- All sessions of the United Nations Commission on Sustainable Development (CSD) as well as the intersessional *ad hoc* open-ended working groups, the Intergovernmental Forum on Forests and all sessions of the Intergovernmental Panel on Forests;
- All Sessions of the United Nations Forum on Forests;
- All sessions of the Intergovernmental Negotiating Committee to elaborate a Convention to combat desertification in those countries experiencing serious drought and/or desertification, particularly in Africa (INCD) and the subsequent sessions of the Conferences of the Parties to the Convention to Combat Desertification and the Committee for the Review of the Implementation of the Convention (CRIC);
- All meetings of the Conferences of the Parties to the Convention on Biological Diversity as well as meetings of the Subsidiary Body on Technical and Technological Advice (SBSTTA), the *Ad Hoc* Working Group on Biosafety and the meetings of the Intergovernmental Committee on the Cartagena Protocol (ICCP);
- Meetings of the Commission on Genetic Resources for Food and Agriculture and Extraordinary Sessions of the Commission;
- Meetings of the Commission on Genetic Resources for Food and Agriculture acting as the Interim Committee for the International Treaty on Plant Genetic Resources for Food and Agriculture;
- The Five-Year Review the Fourth World Conference on Women (Beijing +5);
- The Five-Year Review of the International Conference on Population and Development (ICCP +5);
- All of the Meetings of the Conference of the Parties to the Framework Convention on Climate Change as well as meetings of the Ad Hoc Group on the Berlin Mandate and Subsidiary Bodies to the Framework Convention on Climate Change (SBI, Article 13 and SBSTA);
- The Second, Third and Fourth Meetings of the Intergovernmental Forum on Chemical Safety (IFCS);
- All meetings (and Diplomatic Conferences) of the Intergovernmental Negotiating Committee for the Preparation of an International Legally-binding Instrument for the Application of the Prior Informed Consent Procedure for Certain Hazardous Chemicals in International Trade (Rotterdam Convention);
- All sessions of the Intergovernmental Negotiating Committee for an International Legally Binding Instrument for Implementing International Action on Certain Persistent Organic Pollutants (POPS) (Stockholm Convention);
- The Sessions of the Contracting Parties to the Convention on Wetlands (Ramsar);
- The Sessions of the UNEP Governing Council and the Special Sessions of the UNEP Governing Council;
- The Meetings of the Parties to the Montreal Protocol and meetings of the Open-Ended Working Group (OEWG); and
- The Meetings of the Conference of the Parties to the Convention on International Trade in Endangered Species (CITES) and meetings of the Animals Committee and the Plants Committee.
- The Meetings of the Preparatory Committee for the United Nations Conference on Sustainable Development (UNCSD)

At each of the above meetings the *Earth Negotiations Bulletin* team published summaries of the proceedings that were distributed to the participants. These summary issues were e-mailed to the *ENB* mailing list of sustainable development decision-makers throughout the world. In addition, the *Earth Negotiations Bulletin* team members "uploaded" issues into international computer networks. At many of the larger meetings the team members wrote, edited and desktop published daily issues that provided day-by-day accounts of the official negotiation processes.

### **Electronic Products**

The Linkages World Wide Web site <http://www.iisd.ca/> was created in 1994 as a multimedia resource for environment and development decision-makers. This site includes all of the digital versions of the *Earth Negotiations Bulletin* reports in a freely accessible on-line archive. In addition, this site provides links to other relevant sites and official documents and includes photos and RealAudio recordings of speeches. In the nine years that Linkages has been available on the Internet, millions of visitors have downloaded over 120 gigabits of information. In 1995 the *Earth Negotiations Bulletin* staff

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launched *Linkages Journal*, a monthly publication in PDF format that was available by electronic mail and through the Linkages WWW site. *Linkages Journal* was replaced by *Linkages Update* in 2002.

### *The Grantee: The International Institute for Sustainable Development*



To be sustainable, development must improve economic efficiency, protect and restore ecological systems and enhance the well-being of people. This is today's agenda, not a far-off goal. It means that business as usual is no longer an option for government, private enterprises, communities or individuals.

The mission of the International Institute for Sustainable Development (IISD) is to promote sustainable development in decision-making internationally and within Canada. We contribute new knowledge and concepts, analyze policies, identify and disseminate information about best practices, demonstrate how to measure progress, and build partnerships to amplify these messages.

Our audiences and clients are businesses, governments, communities and concerned individuals. Through Internet communications, working groups and project activities we create networks designed to move sustainable development from concept to practice. Action must address the differing views and needs of developing and industrialized nations. IISD bridges these concerns in its six strategic objective areas and through its international board.

IISD was established in 1990 with continuing financial support from Environment Canada, CIDA and the Province of Manitoba. It also receives revenue from foundations and other private sector sources. The institute is registered as a charitable organization in Canada and a 501(c)(3) tax-exempt, non-profit corporation in the United States.

For more information on IISD, visit <http://www.iisd.org>.

#### **Board of Directors**

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- László Pintér, PhD

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#### **Advisory Participants**

- Margaret Biggs
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- Sir Shridath Ramphal
- Jim MacNeill

#### **Distinguished Fellows**

- Jacques Gérin
- Mohamed Sahnoun
- David Runnalls
- Arthur J. Hanson, Ph.D.
- Jim MacNeill
- Maurice Strong

#### *Contact Information*

##### **Person responsible for this proposal:**

Langston James Goree VI "Kimo"  
Director, IISD Reporting Services  
IISD – United Nations Office  
300 East 56<sup>th</sup> St. Apt. 11D  
New York, NY 10022 USA  
Telephone: +1 646 536-7556  
Direct line: +1 973 273-5860  
Mobile: +1 917 293-4781  
Fax: +1 646 219-0955  
Skype: kimogoree  
Electronic mail: kimo@iisd.org

##### **Contact at IISD Headquarters:**

**Johnvee Calaguian**  
Manager, Project Accounting  
International Institute for Sustainable Development (IISD)  
161 Portage Ave. East 6F  
Winnipeg, MB, Canada R3B 0Y4  
Tel. no. +1 (204) 958-7796  
Fax no. +1 (204) 958-7710

## OVERVIEW OF PROJECT

### *The purpose of this project and of the Earth Negotiations Bulletin*

The *Earth Negotiations Bulletin* will continue to provide balanced, timely, objective and informative summaries of environment and development negotiations. This service will:

- create a level information playing-field at meetings;
- contribute to transparency in international negotiations;
- provide useful information to policy-makers and those interested in contributing to the policy development process;
- disseminate information on the activities of governments, NGOs and the United Nations at international meetings;
- provide real-time information to environment and development decision makers using new and emerging information technologies;
- contribute to the academic body of knowledge about these meetings; and
- maintain a trusted information flow to policy-makers on the activities of related negotiating processes.

### *Proposed Outputs*

During 2011 the International Institute for Sustainable Development proposes to provide the following project outputs:



### **The *Earth Negotiations Bulletin***

The *Earth Negotiations Bulletin* is raising funds and hopes to provide daily and/or summary issues from approximately thirty-one international meetings related to environment and sustainable development. These meetings include:

<i>Meeting</i>	<i>Date and Venue (if known)</i>
First Intersessional Meeting for the UN Conference on Sustainable Development (UNCSD)	10-11 January 2011, New York
Ninth session of the UN Forum on Forests (UNFF 9)	24 January - 4 February 2011, New York
33rd session of the Intergovernmental Panel on Climate Change (IPCC33)	10-13 May 2011, Abu Dhabi, UAE
Second Session of the INC to Prepare a Global Legally Binding Instrument on Mercury	24-28 January 2011, Chiba, Japan

Ninth session of the Committee for the Review of the Implementation of the Convention and second special session of the Committee on Science and Technology, UN Convention to Combat Desertification (UNCCD CRIC 9 and CST SS-2)	14-25 February 2011, Bonn
26th session of the UNEP Governing Council/Global Ministerial Environment Forum (GC 26/GMEF)	21-25 February 2011, Nairobi
Intergovernmental Preparatory Meeting (IPM) for the 19th session of the Commission on Sustainable Development (CSD19) and second PrepCom for United Nations Conference on Sustainable Development (Rio+20)	28 February-8 March 2011, New York
Tenth Informal Consultations of States Parties (ICP) to the Fish Stocks Agreement	To be determined, but likely 2-3 days in March 2011, New York
Fourth Session of the Governing Body to the ITPGR	14-18 March 2011, Bali
UNFCCC negotiating session (possible additional session)	TBD, but possibly in March/April 2011
19th meeting of the CITES Plants Committee	18-21 April 2011, Geneva
Fifth Meeting of the Conference of the Parties to the Stockholm Convention	25-29 April 2011, Geneva
CBD meetings (to be confirmed post-Nagoya, but likely 3-6 weeks and may include meetings of SBSTTA, Article 8j, Working Group on Review of Implementation, access and benefit sharing).	Date(s) and location(s) to be confirmed.
Nineteenth session of the Commission on Sustainable Development (CSD19)	2-13 May 2011, New York
UNFCCC Sessional Period	6-17 June 2011, Bonn

Fifth meeting of the Conference of the Parties to the Rotterdam Convention on the Prior Informed Consent Procedure for Certain Hazardous Chemicals and Pesticides in International Trade (PIC COP 5)	20-24 June 2011, Geneva
12th Meeting of the United Nations Open-ended Informal Consultative Process on Oceans and the Law of the Sea	TBD but possibly June 2011 in New York
Montreal Protocol OEWG	TBD but possibly June/July 2011 in Geneva
Third Intergovernmental Review of the Global Programme of Action for the Protection of the Marine Environment from Land-Based Pollution (GPA)	TBD but probably 2011
Thirteenth session of the Commission on Genetic Resources for Food and Agriculture (CGRFA 13)	16-22 July 2011, Rome
25th meeting of the CITES Animals Committee	18-22 July 2011, Geneva
61st meeting of the CITES Standing Committee	15-19 August 2011, Geneva
34th session of the Intergovernmental Panel on Climate Change (IPCC34) and approval of the Special Report on Extreme Events and Disasters	SR approval: 26-30 September 2011, IPCC possibly to follow, location TBC
Tenth session of the Conference of the Parties to the UN Convention to Combat Desertification (UNCCD COP 10)	10-21 October 2011, Changwon City, Republic of Korea
Tenth meeting of the Conference of the Parties to the Basel Convention (Basel COP 10)	17-21 October 2011, Cartagena

Persistent Organic Pollutants (POPs) Review Committee	TBD but possibly October 2011, Geneva
UNFCCC negotiating session (possible additional session)	TBD, but possibly in October 2011
Second Intersessional Meeting for the UN Conference on Sustainable Development (UNCSD)	14-15 November 2011, New York
Tenth meeting of the Conference of the Parties to the Convention on Migratory Species (CMS COP 10)	20-25 November 2011, Bergen, Norway
Seventeenth Conference of the Parties (COP 17) to the United Nations Framework Convention on Climate Change (UNFCCC) and the seventh Conference of the Parties serving as the Meeting of the Parties to the Kyoto Protocol (COP/MOP 7)	28 November-9 December 2011, Durban, South Africa
47th session of the International Tropical Timber Council (ITTC 47)	14-19 November 2011, Antigua, Guatemala

### *Specific Issue Areas to be Covered by the Earth Negotiations Bulletin in 2011*

During 2011 the *Earth Negotiations Bulletin* will continue to publish at meetings in the subject areas that we have covered in the past. These subject areas include negotiating processes within the following areas:

- The United Nations Convention to Combat Desertification;
- The United Nations Commission on Sustainable Development;
- The Convention on Biological Diversity and the Cartagena Protocol;
- The United Nations Framework Convention on Climate Change;
- The Rotterdam Convention on the Prior Informed Consent Procedure for Certain Hazardous Chemicals and Pesticides in International Trade;
- The Intergovernmental Negotiating Committee for an international legally binding instrument for implementing international action on certain persistent organic pollutants (POPs) (Stockholm Convention);
- The Intergovernmental Forum on Chemical Safety (IFCS);
- The United Nations Forum on Forests;
- The Convention on Wetlands;
- The Convention on Migratory Species;
- The Montreal Protocol;
- The Convention on International Trade in Endangered Species (CITES);
- The International Tropical Timber Council (ITTC) and the Negotiation of a Successor Agreement to the International Tropical Timber Agreement (ITTA), 1994;
- The International Treaty on Plant Genetic Resources for Food and Agriculture;

- 
- The Informal Consultative Process on Oceans and Law of the Sea (UNICPOLOS);
  - United Nations Law of the Sea – Biodiversity in Areas Outside of National Jurisdiction and the UN Fish Stocks Agreement
  - Intergovernmental Panel on Climate Change (IPCC);
  - The United Nations Environment Programme (UNEP) Governing Council and Global Ministerial Environmental Forum (GMEF)
  - The United Nations Agreement for the Implementation of the Provisions of the United Nations Convention on the Law of the Sea of 10 December 1982 relating to the Conservation and Management of Straddling Fish Stocks and Highly Migratory Fish Stocks
  - Basel Convention on the Control of Transboundary Movements of Hazardous Wastes and Their Disposal
  - The Preparatory Committee for the United Nations Conference on Sustainable Development (UNCSD)

### *Production of the Earth Negotiations Bulletin*

At each meeting covered by the *Earth Negotiations Bulletin*, a team of writers/editors is assembled at the meeting site. For meetings held at UN Headquarters in New York, we use the *ENB* office, two blocks from the UN as our base. At meetings outside of New York we set up an office in a hotel room near to the meeting site. The *ENB* team attends the formal and informal sessions of the negotiations, where they take notes on laptop computers and talk with the delegates. At the conclusion of each day's session, the *ENB* team assembles, writes and edits the comprehensive report of the meeting that day (2000 words). The final print copy is sent off to be photocopied overnight. Each issue is uploaded to our WWW site, Linkages at <http://www.iisd.ca>, and to several automatic electronic mail distribution systems. The hard-copy version of the *Earth Negotiations Bulletin* is tabled at the negotiations each morning and approximately 500 copies each day are distributed to NGOs, delegates, the media and UN staff. Simultaneous translations of the English version of the *Earth Negotiations Bulletin* are provided daily in Spanish and French with copies distributed on site and electronically.

At the conclusion of each meeting, the *Earth Negotiations Bulletin* team assembles a summary report of the negotiations. This summary is usually from eight to fifteen pages and includes a detailed account of the work of the Conference, Commission or Committee, an analysis of the progress made (or lack thereof), a summary of upcoming activities and contact addresses for more information. This summary is mailed out to the United Nations missions in New York and sent by e-mail to approximately 45,000 readers worldwide.

It is likely that additional environment and development meetings and/or conferences will be added to the UN calendar in the coming months or shifted from year to year. In that case, the plan of activities for the *Earth Negotiations Bulletin* during the period covered by this proposal may be altered to reflect the shifting UN calendar.

### *Key relationships with other institutions and agencies*

The *Earth Negotiations Bulletin* maintains excellent relationships with the various Secretariats and United Nations agencies responsible for the organization and planning of the events to be covered.

The *Earth Negotiations Bulletin* does not participate in meetings as a non-governmental organization or as media. At all sessions where we provide coverage we are accredited to participate as Staff or Affiliates of the Secretariat. This ensures that our team of writers and editors will have unrestricted access to meetings and delegates. This access is essential to ensure that the information we provide is “first hand” and unbiased by hearsay. This status is a precondition for the participation of the *Earth Negotiations Bulletin* at any negotiation.

In addition the *Earth Negotiations Bulletin* maintains supportive and collaborative relationships with the non-governmental organization community. NGOs regularly use the *Earth Negotiations Bulletin* as a source of information in planning lobbying strategies and monitoring the statements of governments during UN negotiations. Developing and developed country NGOs regularly use portions of the *Earth Negotiations Bulletin* in their own publications and the *Earth Negotiations Bulletin* is placed in NGO computer networks.

### *Communications Plan*

The *Earth Negotiations Bulletin* will continue to use a varied communication strategy to reach government delegates, NGOs, UN agency staff and the media using three delivery streams:

- 1) Daily distribution of hard-copy desktop-published issues;



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- 2) "Real-time" distribution in electronic format using the Internet and electronic delivery systems; and
  - 3) Posting to our World Wide Web site, Linkages at <http://www.iisd.ca>.

**Daily distribution:** After each issue is desktop published, a sufficient number (usually 500 copies) are photocopied for distribution the following morning of the Conference, Committee or Commission. Copies are placed in the meeting rooms for NGOs and delegates before the start of official proceedings. In addition, copies of the *ENB* are placed at the back of each negotiating chamber. The *Bulletins* are placed in regular locations and it is not uncommon for delegates to make the *Earth Negotiations Bulletin* the first piece of information they read each morning or the first thing that they fax back to their capital.

**Electronic delivery service:** The *Earth Negotiations Bulletin* is distributed by an automatic mailing program to any electronic mail address anywhere in the world, moments after we finish each issue. We distribute the *ENB* in two formats directly to one's e-mail box: 1) A text version (called "ASCII") that can be read by any computer; 2) A special graphic version using the Adobe Acrobat "Portable Document Format (PDF)" that allows the reader to print out the *ENB* exactly as it is distributed at the negotiations each morning.

To subscribe to the *Earth Negotiations Bulletin* and/or any of our electronic products on-line, visit:

<http://iisd.ca/enb/email.asp>

**World Wide Web:** The *Earth Negotiations Bulletin* has its own World Wide Web server called *Linkages: A Multimedia Resource for Environment and Development Policy Makers*. In order to visit our Web site you will need a browser like Internet Explorer or Netscape. Our WWW server is located at:

<http://www.iisd.ca>

For each meeting we attend, the *ENB* staff posts digital photos and links to relevant documentation.

In one spot on the Internet you can find: the most up-to-date information on past and upcoming meetings; a hypertext searchable index to all the issues of the *Earth Negotiations Bulletin*; links to the official UN documents stored on the UN computers for each meeting; full-text versions of selected interventions; NGO, UN and government position papers; background documents to the issues under discussion; and photos. In the ten years that *Linkages* has been on the Internet, it has had several million file accesses from more than 90 countries. Users include representatives from development and environment ministries, UN missions in New York and Geneva, UN agencies like UNDP, UNEP and FAO, NGOs and academic institutions.

**Our e-mail address:** You can always send e-mail directly to us at [enb@iisd.org](mailto:enb@iisd.org) or to the Director of IISD Reporting Services, at [kimo@iisd.org](mailto:kimo@iisd.org). If you would like to make arrangements for the *Earth Negotiations Bulletin* to be electronically distributed within your organization, contact us for details. We always like to hear about ways that the *ENB* is being used and receive feedback from our readers around the world.

## PROJECT BUDGET

### *2011 Earth Negotiations Bulletin Budget*

The overall budget for the *Earth Negotiations Bulletin* in the 2011 will be US\$2,242,950 (€ 1,652,874 ) There are three major components of the 2011 *Earth Negotiations Bulletin* budget:

- Specific Meeting Costs: US\$1,303,933 (€ 960,894 )
- Staff Salaries and General Operating Costs: US\$774,690 (€ 570,884 )
- Contribution to IISD's Allocated Costs: US\$164,326 (€ 121,095 )

#### **Specific Meeting Costs**

The *Earth Negotiations Bulletin* is hoping to report from approximately thirty-one meetings during 2011 for a total production cost of US\$1,303,933 , which includes the production costs for each individual meeting.

The budgets for each individual meeting are available on request. Each meeting budget includes the following items:

- honoraria for each team member;
- travel to and from the meeting, food and lodging for team members;
- printing and mailing costs of the daily and summary issues;
- electronic publishing costs (digital editing, WWW maintenance);
- office and production supplies; and
- communications costs (phone, fax, Internet connection).

<i>Meeting</i>	<i>Date and Venue (if known)</i>	<i>Total</i>
First Intersessional Meeting for the UN Conference on Sustainable Development (UNCSD)	10-11 January 2011, New York	\$8,200.36
Ninth session of the UN Forum on Forests (UNFF 9)	24 January - 4 February 2011, New York	\$55,078.36
33rd session of the Intergovernmental Panel on Climate Change (IPCC33)	10-13 May 2011, Abu Dhabi, UAE	\$16,797.86
Second Session of the INC to Prepare a Global Legally Binding Instrument on Mercury	24-28 January 2011, Chiba, Japan	\$38,196.21

Ninth session of the Committee for the Review of the Implementation of the Convention and second special session of the Committee on Science and Technology, UN Convention to Combat Desertification (UNCCD CRIC 9 and CST SS-2)	14-25 February 2011, Bonn	\$64,561.21
26th session of the UNEP Governing Council/Global Ministerial Environment Forum (GC 26/GMEF)	21-25 February 2011, Nairobi	\$42,299.36
Intergovernmental Preparatory Meeting (IPM) for the 19th session of the Commission on Sustainable Development (CSD19) and second PrepCom for United Nations Conference on Sustainable Development (Rio+20)	28 February-8 March 2011, New York	\$66,983.36
Tenth Informal Consultations of States Parties (ICP) to the Fish Stocks Agreement	To be determined, but likely 2-3 days in March 2011, New York	\$10,035.43
Fourth Session of the Governing Body to the ITPGR	14-18 March 2011, Bali	\$34,868.71
UNFCCC negotiating session (possible additional session)	TBD, but possibly in March/April 2011	\$42,804.14
19th meeting of the CITES Plants Committee	18-21 April 2011, Geneva	\$17,189.71
Fifth Meeting of the Conference of the Parties to the Stockholm Convention	25-29 April 2011, Geneva	\$41,516.86
CBD meetings (to be confirmed post-Nagoya, but likely 3-6 weeks and may include meetings of SBSTTA, Article 8j, Working Group on Review of Implementation, access and benefit sharing).	Date(s) and location(s) to be confirmed.	\$134,869.58
Nineteenth session of the Commission on Sustainable Development (CSD19)	2-13 May 2011, New York	\$66,983.36
UNFCCC Sessional Period	6-17 June 2011, Bonn	\$75,252.00

Fifth meeting of the Conference of the Parties to the Rotterdam Convention on the Prior Informed Consent Procedure for Certain Hazardous Chemicals and Pesticides in International Trade (PIC COP 5)	20-24 June 2011, Geneva	\$41,716.86
12th Meeting of the United Nations Open-ended Informal Consultative Process on Oceans and the Law of the Sea	TBD but possibly June 2011 in New York	\$40,931.14
Montreal Protocol OEWG	TBD but possibly June/July 2011 in Geneva	\$27,741.93
Third Intergovernmental Review of the Global Programme of Action for the Protection of the Marine Environment from Land-Based Pollution (GPA)	TBD but probably 2011	\$37,503.21
Thirteenth session of the Commission on Genetic Resources for Food and Agriculture (CGRFA 13)	16-22 July 2011, Rome	\$36,771.64
25th meeting of the CITES Animals Committee	18-22 July 2011, Geneva	\$17,277.21
61st meeting of the CITES Standing Committee	15-19 August 2011, Geneva	\$16,753.21
34th session of the Intergovernmental Panel on Climate Change (IPCC34) and approval of the Special Report on Extreme Events and Disasters	SR approval: 26-30 September 2011, IPCC possibly to follow, location TBC	\$18,607.21
Tenth session of the Conference of the Parties to the UN Convention to Combat Desertification (UNCCD COP 10)	10-21 October 2011, Changwon City, Republic of Korea	\$74,528.36
Tenth meeting of the Conference of the Parties to the Basel Convention (Basel COP 10)	17-21 October 2011, Cartagena	\$43,205.93

Persistent Organic Pollutants (POPs) Review Committee	TBD but possibly October 2011, Geneva	\$14,570.36
UNFCCC negotiating session (possible additional session)	TBD, but possibly in October 2011	\$49,232.07
Second Intersessional Meeting for the UN Conference on Sustainable Development (UNCSD)	14-15 November 2011, New York	\$9,214.21
Tenth meeting of the Conference of the Parties to the Convention on Migratory Species (CMS COP 10)	20-25 November 2011, Bergen, Norway	\$34,582.79
Seventeenth Conference of the Parties (COP 17) to the United Nations Framework Convention on Climate Change (UNFCCC) and the seventh Conference of the Parties serving as the Meeting of the Parties to the Kyoto Protocol (COP/MOP 7)	28 November-9 December 2011, Durban, South Africa	\$98,485.64
47th session of the International Tropical Timber Council (ITTC 47)	14-19 November 2011, Antigua, Guatemala	\$27,174.79

### ***ENB Staff Salaries and General Operating and Costs***

The total operating costs for the *Earth Negotiations Bulletin* in 2011 will be US\$774,690 (34.5% of the total budget)

**Travel:** IISD will spend US\$76,545 for travel primarily associated with fundraising for the *Earth Negotiations Bulletin* in 2011 and internal meetings.

**Publishing:** As the readership of the *Earth Negotiations Bulletin* grows, most of our readers are accessing our materials over the Internet and by electronic mail. This is the most cost efficient method of disseminating information quickly and to the largest audience. In 2011 we will spend US\$3,070 publishing, primarily in maintaining our web site and printing of promotional and fundraising materials.

**Depreciation:** The annual depreciation on all equipment used in the production of the *Earth Negotiations Bulletin* (laptop computers, printers, data communications equipment, digital cameras, etc.) is 25%. In 2011 this figure will be US\$13,299

**Consulting:** IISD Reporting Services will spend approximately US\$77,330 for part-time consultants to assist with tasks such as website and database design, formatting and electronic publishing work and managing of electronic mail lists.

**Supplies and equipment:** These costs include office consumables (toner, paper, etc.) The total for office and publishing supplies in 2011 will be US\$59,798. This figure also includes upgrades to existing software, computer and digital imaging and recording equipment.

**Communication:** Phone, fax and Internet access in 2011 will total US\$27,677

**Office rent:** Rental on the IISD New York office (located six blocks from the United Nations) will be US\$56,625 in 2011.

**IISD Reporting Services staff salaries:** Members of the IISD Reporting Services staff who spend all or part of their time working on the *Earth Negotiations Bulletin* include:

- 1) The **Director** of IISD Reporting Services, responsible for fundraising, logistic coordination and general supervision for the production of the *ENB* and its derivative products (*Linkages Journal*, the Linkages WWW site, mailing lists and *Sustainable Developments*;
- 2) The **Deputy Director** of IISD Reporting Services, responsible for coordination with more than 70 consultants (writers, digital editors, translators, logistics coordinators) and also serves as the Managing Editor of the Linkages WWW site, *Linkages Update* and *MEA Bulletin*
- 3) The **Program Officer** of IISD Reporting Services, responsible for preparing fundraising materials, maintaining donor contacts and researching possible funding opportunities;
- 4) The **ENB Digital Manager**, who is responsible for maintaining the *ENB* electronic and hard-copy distribution lists, uploads and formats all data to the Linkages WWW site and maintains all the on-line archives; and
- 5) The IISD Reporting Services **Operations Officer** is responsible for the coordination of travel, logistics, contracts, lodging, equipment and staff communications for the production of the *Earth Negotiations Bulletin*;
- 6) The **Online Digital Assistant** (part time), who works with the ENB Digital Manager to manage the flow of data to the Linkages WWW site and to our many electronic lists.
- 7) The *Earth Negotiations Bulletin* **Executive Editor** (half-time), who is responsible for the overall content and consistency of the material in each issue of the *ENB*;

The total staff salary costs for the *Earth Negotiations Bulletin* will be US\$460,346 during 2011.

#### **Contribution to IISD's Allocated Costs**

IISD's Reporting Services, as a program of the International Institute for Sustainable Development (IISD) provides a contribution to the administrative expenses, which include financial accounting, computer services, meetings of the IISD Board of Directors and managerial support. The contribution from IISD's Reporting Services to IISD's Allocated Costs in 2011 will be US\$164,326.

#### **Budget by Category**

These project expenditures are broken down into the following categories:

<i>Expenditures</i>	<i>Total USD</i>	<i>Total EUR</i>
IISD Staff and Personnel	\$460,346 €	339,238
Travel (airfare and per diem)	\$819,515 €	603,916
Publishing	\$57,548 €	42,409
Consulting	\$580,585 €	427,845
Communications	\$29,172 €	21,497
Supplies and Others	\$61,533 €	45,345
Rent	\$56,625 €	41,728
Depreciation	\$13,299	€ 9,800
Allocated costs	\$164,326 €	121,095
<b>Total</b>	<b>\$2,242,950 €</b>	<b>1,652,874</b>

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## PROJECT REVENUE

### *Funding Objectives and Strategy in 2011*

The *Earth Negotiations Bulletin* has three funding objectives in 2011:

- to raise no less than US\$2,242,950 during 2011;
- to increase the number of our long-range, multi-year funding commitments; and
- to expand our fundraising base to private foundations and corporate sponsors.

The *Earth Negotiations Bulletin* has successfully raised almost nineteen million dollars during the last sixteen years from more than forty different donors. Our initial funding in 1992-1993 came from private foundations (The MacArthur Foundation and the Pew Charitable Trusts) and the United Nations Development Programme (UNDP). From 1994 to today, the *Earth Negotiations Bulletin* funding mix has shifted to grants from government ministries and intergovernmental or specialized agencies.

**SUSTAINING DONOR (€ 100,000 or more per year in a continuing relationship):** In 2010 the *Earth Negotiations Bulletin* was funded by six Sustaining Donors (€ 100,000 or more): Canada, the United States, Denmark, Germany, the European Commission and Italy. In 2011, the minimum contribution level to be listed in the ENB masthead as a Sustaining Donor will continue to be €100,000 per year with a commitment to sustain that level. It is our Sustaining Donors and their continuing commitment to IISD's *Earth Negotiations Bulletin* that allow us to do long-term planning for the sustainable future of this publication.

**GENERAL SUPPORTER (more than € 35,000 per year):** In 2010 the *ENB* raised almost one-half million € in contributions ranging from €20,000 to €60,000. In 2011 the minimum donor level for General Supporter will continue to be €35,000 and donors who contribute this amount or more will be listed in the masthead of each daily and summary issue as General Supporter. Both Sustaining Donors and General Supporters also receive all of the benefits of Subscribing Sponsors.

**SPECIFIC SUPPORTER (more than € 15,000 per meeting):** This level includes smaller contributions to support coverage of individual meetings and travel and per diem contributions from convention secretariats.

**SUBSCRIBING SPONSOR (more than €25,000 per year for large organizations and €10,000 per year for smaller organizations):** This category is for organizations and institutions that are not donor organizations or provide grants but have an interest in supporting our work through a "subscription." IISD will provide the following services:

- 1) Email distribution and web access by employees and staff of the "Subscribing Sponsor" to the *Earth Negotiations Bulletin*, *MEA Bulletin*, *Linkages Update* and *ENB on the Side*.
- 2) Free use of all copyrighted material in the IISDRS publications and website (including digital photos), with appropriate citation;
- 3) Preference in selection of the organization's side events for coverage in *ENB on the Side* at large negotiations;
- 4) 10% discount for coverage of conferences, workshops and symposia through our service, "Your Meeting" Bulletin
- 5) Listings on the Linkages website and in Linkages Update and the MEA Bulletin for the organization's upcoming and recent meetings.

### *How to Support the Earth Negotiations Bulletin*

#### **The Grantee: IISD**

The International Institute for Sustainable Development (IISD), a charitable, non-profit corporation based in Canada, is responsible for the receipt of funds in support of the *Earth Negotiations Bulletin*. IISD will provide all accounting and reports to funders.

Ian Seymour is the Chief Financial Officer of IISD and is responsible for all financial contributions (contracts and project accounting.) Mr. Seymour can be contacted at IISD:

Mr. Ian Seymour, CFO, IISD  
161 Portage Avenue East, Sixth Floor



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Winnipeg, Manitoba R3B 0Y4 Canada  
Telephone: +1 204 958 7700:  
Fax: +1 204 958 7710

The Internal Revenue Service of the United States Department of the Treasury has determined that IISD is a 501(c)(3) tax-exempt, non-profit organization. A copy of the IRS determination letter is available upon request.

### **Funds Transfer Information**

#### **For Wire Transfer:**

Bank Name: Canadian Imperial Bank of Commerce (CIBC)  
Bank Address: One Lombard Place, Main Branch  
Winnipeg, Manitoba R3C 2P3  
Canada  
ABA/Transit No.: 001000007  
Swift Code: CIBCCATT

#### *For USD and CAD deposits:*

Account No. (USD): 02-51518  
Account No. (CAD): 48-17613  
Account Name: International Institute for Sustainable Development (IISD)

#### *For the following other foreign currency deposits:*

Account No. (CHF): CHF #1  
Account No. (GBP): GBP #1  
Account No. (EUR): EUR #7  
Account Name: Canadian Imperial Bank of Commerce (CIBC)  
Beneficiary: International Institute for Sustainable Development (IISD)

### **For further information on contribution agreements, forms of payment, invoicing for information services, etc.:**

Langston James Goree VI "Kimo"  
Director, IISD Reporting Services  
International Institute for Sustainable Development  
300 East 56<sup>th</sup> St. Apt. 11D  
New York, NY 10022  
Telephone: +1 646 536-7556 Fax: +1 646 219-0955  
Direct line: +1 973 273-5860  
Skype: kimogoree  
Electronic mail: [kimo@iisd.org](mailto:kimo@iisd.org)